

**EMPLOYMENT OPPORTUNITIES
COUNTY OF BUCKINGHAM, VIRGINIA
RECREATIONAL DEPARTMENT**

The County of Buckingham is seeking qualified applicants to fill the following vacant positions:

1. **Part-Time Recreation Director:** The successful applicant should have knowledge and the ability to coordinate and implement recreational programs including programs for the senior citizens. Preferred skills include knowledge of coordination of recreational activities, good communication skills and must possess excellent public relations skills. Successful Applicant must have physical ability to perform park and field maintenance duties and must be able to work flexible hours including evenings and weekends. This position will be for thirty (30) hours per week and will not qualify for county benefits.

2. **Part-Time Temporary (summer) grounds keeper for the Recreational Department/General Properties.** The successful applicant should have knowledge and physical ability to perform routine maintenance of parks and fields and operation of lawn care equipment and must be able to work flexible hours including evenings and weekends. This position will be for thirty (30) hours per week and will not qualify for county benefits.

Successful Applicants for both positions must possess a valid Virginia Drivers License; have a satisfactory Division of Motor Vehicle Driving Record. Prior to awarding of this position the successful applicant must consent to a Criminal Background Check and Drug Test.

A Buckingham County Application must be received in the Office of the County Administrator no later than 4:30 P.M. on March 29, 2010. Applications can be downloaded from our website at www.buckinghamcountyva.org or through the Office of the County Administration at 434-969-4242. Buckingham County is an Equal Opportunity Employer.